

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD

Meeting of January 15, 1973

AGENDA

Call to Order

Roll Call

Minutes

Reports and Correspondence

Old Business

New Business:

1. Executive and Organizational Review of
the entire County Administrative operation

Adjournment

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD
Minutes of Meeting on January 15, 1973

CALL TO ORDER: The regular meeting of the Palm Beach County Library Advisory Board was called to order by the Chairman, Mr. Paul Speicher, at 8:00 P.M. on Monday, January 15, 1973, at the County Library Headquarters at 3650 Summit Boulevard, West Palm Beach, Florida.

PRESENT: The following members were in attendance: Mr. Paul Speicher, Chairman; Mr. T. W. Casselman, Mrs. W. E. Eckler, Mr. Herbert L. Gildan, Mrs. Joseph R. Orsenigo, Mrs. Alan S. Rush, Mrs. Charles Taffel, and Mr. Alfred Weeks. Also in attendance was Miss Florence E. Biller, Library Director.

ABSENT: Absent were Mrs. Marian Bleech, Mrs. Jean Pipes, and Mr. Robert Stevens.

MINUTES: Mr. Gildan made a motion that the minutes of the last meeting be approved as written. Mr. Weeks seconded the motion and the motion carried unanimously.

REPORTS AND CORRESPONDENCE

The Library Director reported that Ocean Ridge had requested book-mobile service and had decided against opening a municipal library. She also reported that Royal Palm Beach had discontinued their local library and was now a part of the County Library District and therefore receiving service, and that new bookmobile stops were being opened at Ocean Ridge and Royal Palm Beach.

The Library Director reported on a Taxing District financial report that she had been required to submit to the State Government because of legislative requirements. She reported that it had included the legal description of the Library District and financial information.

Information about uniforms was presented by the Library Director. It appeared from this information that for the County Library to provide uniforms either on a rental or purchase basis for library employees would exceed the bid limit and that this was not a desirable type of product to acquire on a bid basis. It was agreed that the matter would become an administrative problem and be resolved by the Library Director.

OLD BUSINESS: There was no old business to be considered.

NEW BUSINESS: The Library Director reported that the Board of County Commissioners was going to retain the services of a management firm to do an executive and organizational review of the entire county administrative operation, and that she understood the Library would be included in it. After some discussion, Mrs. Taffel moved the adoption of Resolution No. 73-1 requesting that the organizational structure of the County Library in County Government as it now is be retained, that recommended changes, if any, be reviewed by the County Library Advisory Board with a presentation made by the management firm of such recommendations, and that the Library Advisory Board be permitted to make recommendations to the Board of County Commissioners before action was taken upon proposed changes affecting the County Library. Mrs. Rush seconded the motion and the motion carried unanimously.

PAYMENT OF FEES TO TAX ASSESSOR

Mr. Gildan pointed out that the County Library was paying in excess of \$15,000 a year to the County Tax Collector and the County Assessor

REVENUE
SHARING:

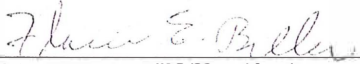
Mr. Gildan made a motion that the Library explore the possibility of receiving Federal Revenue Sharing funds. Mr. Weeks seconded the motion. It was agreed that the Library Director and Mr. Gildan would report to the next meeting about what steps should be taken to apply for Revenue Sharing funds, but that if immediate action seemed to be in order the Chairman would take such action or authorize that it be taken. The motion was carried unanimously.

MEETING DATE:

Mr. Speicher explained that the third Monday of the month as a meeting date conflicted for him with two other meetings, and requested that consideration be given to changing the meeting night. After discussion and investigation about a better night, it was agreed that no action would be taken on this problem at this time and that the third Monday of the month would continue to be the regular meeting date.

ADJOURNMENT:

The meeting adjourned at 9:30 P.M.


FLORENCE E. BILLER, Clerk to the Board

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD

Meeting of February 19, 1973

AGENDA

Call to Order

Roll Call

Minutes

Reports and Correspondence

Old Business

1. Revenue Sharing Funds
2. Library Site
3. Sprinkler System - Resolution No.

New Business

1. Federal Aid - 1973-1974
2. Taxing District - 1973 tax rolls - Resolution No.

Adjournment

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD
Minutes of Meeting on February 19, 1973

CALL TO ORDER: The regular meeting of the Palm Beach County Library Advisory Board was called to order by the Chairman, Mr. Paul Speicher, at 8:00 P.M. on Monday, February 19, 1973, at the County Library Headquarters at 3650 Summit Boulevard, West Palm Beach, Florida.

PRESENT: The following members were in attendance: Mr. Paul Speicher, Chairman; Mr. T. W. Casselman, Mrs. W. E. Eckler, Mrs. Joseph R. Orsenigo, Mrs. Jean Pipes, Mrs. Alan S. Rush, and Mrs. Charles Taffel. Also in attendance was Miss Florence E. Biller, Library Director.

ABSENT: Those who did not attend the meeting were: Mrs. Marian Bleech, Mr. Herbert L. Gildan, Mr. Robert Stevens, and Mr. Alfred Weeks.

MINUTES: Mrs. Eckler made a motion that the minutes be accepted as received. Mrs. Orsenigo seconded the motion, and the motion carried unanimously.

REPORTS AND CORRESPONDENCE: A new State Library Publication entitled "The Orange Seed" was shown to the members. It is a brief news Publication which is now being distributed to libraries in the state.

The Library Director reported on the following matters:

1. A letter received from the Florida State Librarian with a copy of a letter sent to Congressman Rogers telling him about the benefits to Palm Beach County of the Library Services and Construction Act Funds. She reported that the program would no longer be funded under the President's budget for the next fiscal year.
2. A member of the management study team which was studying the organizational structure and the executive level positions for the County had been to see her and to discuss the County Library.
3. The bicycle path leading to the library was being put on the priority list for such paths and would be taken care of as soon as possible.
4. The appropriate County Department had indicated that they would make signs for the street corners as requested so long as they conformed to the regular county signs.

The coin-operated copier was scheduled to be on the County Commissioners meeting agenda on February 20, 1973, and it was anticipated that it would be installed in the near future.

OLD BUSINESS, REVENUE SHARING FUNDS: The Chairman of the County Library Board reported that he had been advised by the Chairman of the Board of County Commissioners that the Revenue Sharing Funds which the County Library had requested were going to be granted. The Chairman also asked the Library Director to read a letter dated February 16, 1973, from Mr. Dean, the County Administrator, to the Chairman of the County Library Advisory Board indicating that the funds were not going to be granted. The Chairman of the County Library Advisory Board reported that he assumed the letter from Mr. Dean was written prior to the decision to grant the funds and that he would write to the Chairman of the Board of County Commissioners and thank him for the grant of these funds.

LIBRARY SITE: The Library Director reported that she had had no recent information regarding the Library Board's recommendation that the County Commissioners

advised by the County Engineer's office that the estimate for the Parks Department to install the Sprinkler System was \$2,600, but that this estimate did not cover all of the property that had been landscaped and sodded. Mr. Speicher asked Mr. Casselman if he would investigate this problem and report back to the Library Board in order that a recommendation to the Board of County Commissioners with regard to the Sprinkler System could be made.

NEW BUSINESS:
FEDERAL AID:

The Library Director reported that she had received communications from the Florida State Library asking local libraries to advise the State Library whether or not they wished to apply for Federal Aid for the fiscal year 1973-1974 despite the fact that the President's budget includes no funding for the Library Services and Construction Act. The Library Director presented two possible projects: A \$25,000 project for service to the older population, and an \$85,000 project for a development grant which would be used primarily to add and upgrade the materials collections to meet the recommendations of the Arthur D. Little Survey Report and to work towards meeting the standards of the Florida Library Association. She pointed out that a formal letter of intention would be required later if the State Library approved the submission of the applications. She also emphasized that there was currently no Federal funding for library programs for the 1973-1974 fiscal year.

Mrs. Eckler made a motion that the Director be authorized to advise the State Library of Palm Beach County's future intention to apply for these funds so that applications would be on file in case Congress was able to finance the program despite the President's budget or veto. Mrs. Rush seconded the motion, and the motion carried unanimously.

TAXING DISTRICT:

Resolution No. 73 - 2 was presented indicating the areas of the county that should be on the 1973 tax rolls for purposes of the County Library District Tax. Mrs. Orsenigo made a motion that this resolution be adopted. Mrs. Pipes seconded the motion, and the motion carried unanimously.

ADJOURNMENT:

The meeting adjourned at 9:30 P.M.


FLORENCE E. BILLER, Clerk to the Board

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD

Meeting of March 12, 1973

AGENDA

Call to Order

Roll Call

Minutes

Reports and Correspondence

Old Business:

1. Revenue Sharing Funds
2. Sprinkler System - Resolution No. 73-
3. Letters of Intent - Library Services and
Construction Act. - Resolution No. 73-
4. County Organizational Structure

New Business:

1. Complaints - Policy and procedures
2. Computer contract

Adjournment

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD
Minutes of Meeting on March 12, 1973

CALL TO ORDER: The regular meeting of the Palm Beach County Public Library Advisory Board was called to order by the Chairman, Mr. Paul Speicher, at 8:00 P.M. on Monday, March 12, 1973, at the County Library Headquarters at 3650 Summit Boulevard, West Palm Beach, Florida.

PRESENT: The following members were in attendance: Mr. Paul Speicher, Chairman; Mr. T. W. Casselman, Mrs. W. E. Eckler, Mr. Herbert L. Gildan, Mrs. Joseph R. Orsenigo, Mrs. Jean Pipes, Mrs. Alan S. Rush, Mrs. Charles Taffel, and Mr. Alfred Weeks. Also in attendance was Miss Florence E. Biller, Library Director.

ABSENT: Those who did not attend the meeting were: Mrs. Marian Bleech and Mr. Robert Stevens.

MINUTES: Mrs. Eckler moved that the minutes for the last meeting be accepted as received. Mr. Weeks seconded the motion, and the motion carried unanimously.

REPORTS AND
CORRESPONDENCE: The Library Director reported on the following matters:

1. A release of deed for the library site in Section 6 is expected from the FAA in the near future and the library funds will then be paid into the Airport Bond Fund.
2. The coin-operated copier was expected to be placed in the library in the very near future.
3. A meeting of Trustees, Friends and Librarians was to be held in Miami Beach on March 16, 1973, primarily for the purpose of presenting the Florida Library Association legislative program for the current year. The Library Director was planning to attend and would report on the meeting at the next meeting of the Library Board.

OLD BUSINESS:
REVENUE SHARING
FUNDS: The use of Revenue Sharing Funds in Palm Beach County as they were allotted was reported and discussed. Mr. Gildan reported that he had attended a meeting recently sponsored by the Federal Government in which the guidelines for Revenue Sharing Funds were presented. It is anticipated that copies of the guidelines will be available early in April.

SPRINKLER SYSTEM: The Library Director reported that she had received no status report on the installation of the sprinkler system. Mrs. Taffel moved the adoption of Resolution No. 73-2, recommending that the sprinkler system be installed in the entire landscaped area of the County Library site by Jack Kouns, who had bid on the project, with the amendment that the system be automatic. Mr. Gildan seconded the motion, and the motion carried unanimously.

FEDERAL AID: The letters of intent and applications for Federal Aid under the Library Services and Construction Act were presented by the Library Director. It was pointed out that no funds were provided in the President's budget for this program and that it was anticipated it would be discontinued; however, should funds be made available it would be necessary to have an application on file by the first of April in order to qualify.

Mrs. Eckler moved the adoption of Resolution No. 73-3 recommending to the Board of County Commissioners that the letters of intent and applications for a program of service for the aging and an

NEW BUSINESS:
COMPLAINTS:

The Library Director reported on a memorandum she had had from the County Administrator regarding complaints about the use of the film collection, and recommended that a policy and procedure be adopted for handling complaints. It was agreed she would present alternatives for such a policy and procedure at the next meeting.

COMPUTOR WORK:

The Library Director reported on the status of the investigation into the use of a computer for handling the circulation control system. It was anticipated that some system could be worked out satisfactorily in the near future.

ADJOURNMENT:

Mr. Gildan moved adjournment, there being no further business, and the meeting adjourned at 9:45 P.M.


FLORENCE E. BILLER, Clerk to the Board

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD

Meeting of April 16, 1973

Meeting scheduled for above date cancelled.

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD

Meeting of May 21, 1973

AGENDA

Call to Order

Roll Call

Minutes

Reports and Correspondence

Old Business:

1. County Organizational Structure -
Cody Report
2. Use of film collection - policy statement

New Business:

1. North County Branch Lease
2. 1973-1974 Budget

Adjournment

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD
Minutes of Meeting on May 21, 1973

CALL TO ORDER: The regular meeting of the Palm Beach County Public Library Advisory Board was called to order by the Vice-Chairman, Mrs. Mary Orsenigo, at 8:00 P.M. on Monday, May 21, 1973, at the County Library Headquarters at 3650 Summit Boulevard, West Palm Beach, Florida.

PRESENT: The following members were in attendance: Mrs. Mary Orsenigo, Vice-Chairman; Mrs. Marian Bleech, Mrs. W. E. Eckler, Mrs. Jean Pipes, Mrs. Alan S. Rush, and Mrs. Charles Taffel. Also in attendance was Florence E. Biller, Library Director.

ABSENT: Those who did not attend the meeting were: Mr. T. W. Casselman, Mr. Herbert L. Gildan, Mr. Paul Speicher, Mr. Robert Stevens, and Mr. Alfred Weeks.

MINUTES: Mrs. Eckler moved that the minutes for the last meeting be accepted as received. Mrs. Pipes seconded the motion, and the motion carried unanimously.

REPORTS AND CORRESPONDENCE: The Library Director reported that the Librarian from Boca Raton had asked, at the request of Boca Raton City Manager, that consideration be given to having the contract between the City and the County for library service be made a five-year contract instead of a one-year contract. After considerable discussion, the consensus of the members of the Library Advisory Board was that the one-year contract was preferred and that a change in this would result in ramifications that would not be in the best interest of the library program.

OLD BUSINESS: Mrs. Eckler reported on correspondence she had received from the County Administrator in connection with the Cody recommendations for the place of the Library in the County organizational structure. She had been advised that the County Administrator's recommendation and the final recommendation of the Cody Management firm was that the County Library be left as a separate department reporting to the County Administrator.

COUNTY ORGANIZATIONAL STRUCTURE:

FILM COLLECTION: The Library Director presented a prepared statement dated April 16, 1973, which explained the policy and procedures covering the loan of films from the County Library collection. This was prepared for the purpose of having a written statement that could be given to the public, especially under circumstances where there was some question on the part of the borrower about the restrictions on the use of films in academic schools, television, etc. Mrs. Taffel moved the approval of the statement. Mrs. Eckler seconded the motion, and the motion carried unanimously.

NEW BUSINESS: The Library Director presented Resolution No. 73-5 recommending the extension of the lease in the North County Branch Library building, and explained that the owner of the Branch Library building in Tequesta had indicated his willingness to extend the lease for the current rent for one more year, but that he would not execute an agreement with the option to rent the building beyond December, 1974, at the present rent. Mrs. Eckler moved the adoption of Resolution No. 73-5, and Mrs. Rush seconded the motion. The motion carried unanimously.

NORTH COUNTY BRANCH LEASE:

1973-1974 BUDGET: The 1973-1974 Budget as recommended by the County Library Director was presented. Various sections of it were discussed in some detail, and the Director explained the connection between the Cody report and salaries as they appeared in the County Library budget. She pointed out that for purposes of determining a budget total for the fiscal year, she had included salaries for the administrative personnel (Library Director, Librarian III, and Administrative Assistant IV) as she would recommend them, although this information had not been submitted in the salary budget that was turned into the Personnel Office because of instructions from the County Administrator's Office to omit it. She pointed out that the only salaries of current employees that included more than an approximately 5% increase were those of the Administrative Assistant IV, whose position had been reclassified in such a manner as to require a 10% increase to be on Step A of the new recommended salary, and an Administrative Assistant I position which she recommended be

reclassified to an Administrative Assistant II position. She also pointed out that she had recommended that the Clerk-Typist positions, all of which were currently vacant, be changed to Clerk-Typist II classifications because it was impossible to employ satisfactory help at the lower salary. Upon a motion made by Mrs. Pipes and seconded by Mrs. Rush, the budget as prepared, was passed unanimously with the request that the total budget figure, including the recommended salaries as shown and as explained, be submitted.

ADJOURNMENT:

There being no further business, the meeting adjourned at 9:30 P.M.


FLORENCE E. BILLER, Clerk to the Board

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD

Meeting of June 18, 1973

AGENDA

Meeting scheduled for above date cancelled.

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD

Meeting of July 16, 1973

AGENDA

Call to Order

Roll Call

Minutes

Reports and Correspondence

Old Business:

1. County Organizational Structure -
Resolution No. 73-7
2. Status of library building
3. State and Federal funds - Applications
4. 1973-1974 budget - millage

New Business:

1. Service to the Blind and Handicapped
2. County Ordinance on Obscenity -
Supreme Court Decision

Adjournment

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD
Minutes of Meeting of July 16, 1973

CALL TO ORDER: The regular meeting of the Palm Beach County Public Library Advisory Board was called to order by the Chairman, Mr. Paul Speicher, at 8:00 P.M. on Monday, July 16, 1973, at the County Library Headquarters at 3650 Summit Boulevard, West Palm Beach, Florida.

PRESENT: The following members were in attendance: Mr. Paul Speicher, Chairman; Mrs. W. E. Eckler, Mr. Herbert L. Gildan, Mrs. Joseph R. Orsenigo, Mrs. Jean Pipes, Mrs. Alan S. Rush, and Mr. Alfred Weeks. Also in attendance was Florence E. Biller, Library Director.

ABSENT: Those who did not attend the meeting were: Mrs. Marian Bleech, Mr. T. W. Casselman, Mr. Robert Stevens, and Mrs. Charles Taffel.

MINUTES: Mrs. Eckler moved that the minutes for the meeting of May 21, 1973, be accepted as received. Mrs. Pipes seconded the motion, and the motion carried unanimously.

REPORTS AND CORRESPONDENCE: The Library Director read a letter dated May 31, 1973, from the A. D. Henderson Foundation, Inc. regarding foundation gifts to charitable organizations. After some discussion of the letter, Mr. Gildan moved that it be tabled indefinitely. Mrs. Pipes seconded the motion, and the motion carried unanimously.

Attention was called to the Bell Tel News for July 1973 which carried a picture and article on the front page about the new County Library building.

OLD BUSINESS: The Library Director presented an organization chart, a functional chart, and a personnel chart as prepared at the request of the County Administrator. She explained that it had been necessary to submit it on a schedule some weeks ago, but that the personnel chart was based on the budget as submitted for 1973-74. She also explained that some adjustments had been made as employees resigned in order to have more professional personnel on the staff, but that the total salary budget would remain the same. These changes had been approved by the Personnel Office and by the County Administrator, and resulted in fewer positions than before. Resolution No. 73-7 approving these charts was discussed. It was the consensus that the Library Advisory Board should be shown as advisory to the Board of County Commissioners on the Organization Chart, and that the item, "Coordination of Library Advisory Board activities" be removed from the "Responsible for:" column under "ADMINISTRATION OFFICE." Mr. Gildan made a motion to adopt Resolution No. 73-7 approving the charts as revised. The motion was seconded and carried unanimously.

LIBRARY PROPERTY: The Library Director reported on the status of the library property and the problems that were currently being encountered. It was the consensus that the County Engineer should be advised of these problems and a status report made on the situation at the next Library Board meeting.

LONG-RANGE PLANNING: The Library Director reported on a State Library sponsored workshop that she had attended for the purpose of training in the preparation of six-year long-range plans which would be required to be submitted with applications for State and Federal funds in the future.

FEDERAL AND STATE AID: The County Library applications for Federal Funds submitted in the Spring of 1973 for the Fiscal Year 1973-74 were reviewed. The Library Director reported that Federal funds were extremely uncertain and not likely to be available, and that there was no information available at this time on how the State fund

the projects for which applications have been submitted. Following discussion, Mrs. Eckler made a motion that the Library Board go on record as reaffirming the programs for which applications were submitted with only such modifications as could be reviewed by the Library Advisory Board. Mrs. Rush seconded the motion and the motion carried unanimously.

After discussion of the applications for Federal funds for 1973-74 and the probable development of library programs as a result of recent legislative action, it was the consensus that the Library Director write to the State Librarian, with the consent of the Library Board, to indicate the Library Board's wish that Palm Beach County be made a single-county Library Planning and Service District, should such districts be delineated, and that the County Library Advisory Board be designated the Board for the district. It was also the consensus that Mrs. Eckler, as Chairman of the Inter-Governmental Relations Committee, and the Library Director meet with Senator Phil Lewis to discuss library legislation with him as a member of the County delegation.

+ REP. JAMES
LIBRARY MILLAGE:

A copy of a letter from the County Assessor certifying the County Library millage was distributed to each member of the Library Advisory Board. The change in the Florida statutes which requires a different system for fixing the millage was discussed at some length.

NEW BUSINESS:
TALKING BOOKS:

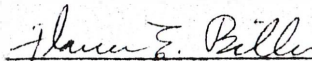
The Library Director described briefly the Talking Book Service to the Blind and Handicapped which was now being provided by the County Library headquarters for all eligible patrons in Palm Beach County.

OBSCENE
MATERIAL:

A copy of the County Ordinance on obscene material was distributed and discussed at some length. The possible ramifications of the recent Supreme Court decision on this matter were also discussed. The Library Director reported that the Court decision and its possible effect on public library services in the United States was a major topic on the program at the annual conference of the American Library Association held in June, 1973. The Library Director was advised that should any library material be questioned as obscene by a patron, the material be held in abeyance until such time as clarification on the ordinance and the Supreme Court decision could be obtained.

ADJOURNMENT:

Upon a motion made by Mr. Gildan, the meeting adjourned at 10:05 P.M.


FLORENCE E. BILLER, Clerk to the Board

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD

MEETING OF AUGUST 20, 1973

AGENDA

Meeting scheduled for above date cancelled.

Cancelled

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD

Meeting of September 17, 1973

AGENDA

Call to Order

Roll Call

Minutes

Reports and Correspondence

Old Business:

1. 1973-1974 budget - millage
2. Report on meetings with legislators

New Business:

1. County Library Organizational
Structure - Resolution No. 73-8
2. State Aid Application - Resolution No. 73-9
3. Long-Range Plan for Library Development
4. Confidentiality of library circulation
records.

Adjournment

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD
Minutes of Meeting of September 17, 1973

CALL TO ORDER: The regular meeting of the Palm Beach County Public Library Advisory Board was called to order by the Chairman, Mr. Paul Speicher, at 8:00 P.M. on Monday, September 17, 1973, at the County Library Headquarters at 3650 Summit Boulevard, West Palm Beach, Florida.

PRESENT: The following members were in attendance: Mr. Paul Speicher, Chairman; Mrs. W. E. Eckler, Mr. Herbert L. Gildan, Mrs. Joseph R. Orsenigo, Mrs. Charles Taffel and Dr. Tom Zitter, a newly appointed member from the Glades area. Also in attendance was Florence E. Biller, Library Director.

ABSENT: Those who did not attend the meeting were: Mrs. Marian Bleech, Mrs. Jean Pipes, Mr. Robert Stevens, and Mr. Alfred Weeks.

MINUTES: Mrs. Eckler called attention to the fact that in the minutes for the meeting of July 16, 1973, omission had been made in paragraph 2, page 2, of the fact that Representative William G. James was to be contacted in connection with library legislation, as was Senator Phil Lewis. Mrs. Eckler moved that this correction be made and that the minutes be approved as corrected. Mrs. Orsenigo seconded the motion, and the motion carried unanimously.

OLD BUSINESS:
1973-1974 BUDGET: Mrs. Eckler reported on the public hearing which she had attended in connection with the 1973-1974 Library District Budget and the setting of the millage for the 1973 tax roles. The hearing was also attended by Mr. Weeks, and the Library Director and the Administrative Assistant from the library staff. The Library Director read correspondence from the Assessor's Office which indicated the final assessed valuation for the Library Taxing District. She reported that the final assessed valuation had been reduced from the preliminary estimate and that there would be a reduction in the taxes received under the millage adopted by the Board of County Commissioners; at the public hearing. Since, however, library taxes are collected at a higher rate than 95%, it was the opinion of the Assessor's Office that the cash received would not be reduced below the amount in the budget because both the assessed valuation and the percentage of collections had been figured at 95%.

MEETINGS WITH
LEGISLATORS: Mrs. Eckler reported on the meetings which had been held with Senator Phil Lewis and Representative William G. James. The Director read a letter from the State Librarian in which he stated that action would be taken on the use of the State funds in August or September. Miss Biller also read a copy of a letter which Senator Lewis had written to the Secretary of State expressing concern over the possibility of Palm Beach County being a Library District with other Counties, asking for information about the use of the \$1,600,000 appropriated for library grants, and commenting on the fact that the State Library Advisory Council had little representation from South Florida.

NEW BUSINESS:
LIBRARY ORGANIZA-
TIONAL STRUCTURE: The Library Director presented a revised Organizational Structure which she recommended because of the additional professional librarians now on the staff. Mr. Gildan moved the adoption of Resolution No. 73-8 approving the reorganizational structure. Mrs. Taffel seconded the motion, and the motion carried unanimously.

STATE AID
APPLICATION: The Library Director presented a State Aid Application which had to be submitted before October 1st in order to be eligible for State Aid for the year 1973-1974. Dr. Zitter moved the adoption of Resolution No. 73-9, approving the State Aid Application. Mrs. Orsenigo seconded the motion, and the motion

CONFIDENTIALITY
OF LIBRARY RECORDS:

The Library Director brought up the matter of the confidentiality of library circulation records and stated that there should be a policy or guidelines in connection on how to handle requests for this information should they be received. It was suggested that an opinion from the County Attorney be obtained in the light of the statutes governing public records in the State of Florida.

DRI PROJECTS:

Mr. Gildan introduced the matter of library service for large developments in the County which would require Development of Regional Impact Approval, and the fact that library planning for these areas should be a part of the developer's plan. He indicated that in many areas the developers were providing property for public services and in some cases might provide buildings.

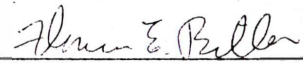
It was agreed that the Library Director would discuss library service in connection with DRI Projects with both the head of the Area Planning Department and the head of the County Planning, Zoning and Building Department in order to encourage the recognition of a need for provision of library service in planning for large developments in the County.

MRS. REINE RUSH:

The death of Mrs. Reine Rush, longtime Library Board member, was reported. Mrs. Eckler made a motion that a Resolution of Recognition for Mrs. Rush's services be prepared and sent to her surviving sons. Mr. Gildan seconded the motion and the motion carried unanimously.

ADJOURNMENT:

The meeting adjourned at 9:50 P.M.


FLORENCE E. BILLER, Clerk to the Board

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD

Meeting of October 15, 1973

AGENDA

Call to Order

Roll Call

Minutes

Reports and Correspondence

Old Business:

1. Long range plans, including DRI developments
2. Legislative Program
3. Obscenity laws

New Business:

1. Election of officers
2. Terms for new members
3. Taxing District

Adjournment

15
PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD
Minutes of Meeting of October 19, 1973

CALL TO ORDER: The regular meeting of the Palm Beach County Public Library Advisory Board was called to order by the Chairman, Mr. Paul Speicher, at 8:00 P.M. on Monday, October 19, 1973, at the County Library Headquarters at 3650 Summit Boulevard, West Palm Beach, Florida.

PRESENT: The following members were in attendance: Mr. Paul Speicher, Chairman; Mrs. Marian Bleech, Mrs. Fran Carlton, Mrs. W. E. Eckler, Mr. Herbert L. Gildan, Mrs. Jean Pipes, Miss Frances Walker, Mr. Alfred Weeks, and Dr. Tom Zitter. Also in attendance was Florence E. Biller, Library Director.

ABSENT: Not in attendance was Mrs. Mildred E. Hurley.

MINUTES: Mr. Gildan made a motion that the minutes of the previous meeting be approved as written. Mrs. Eckler seconded the motion, and the motion carried unanimously.

REPORTS AND CORRESPONDENCE: Mrs. Eckler reported on a letter she had received from the Co-Chairman of the Florida Library Association Legislative Committee inviting her to a meeting in Tampa on November 14, 1973 for the purpose of planning for legislation both at the State and Federal level for the coming year. The Library Director reported that she also had been invited to attend this meeting. It is anticipated that a legislative network will be established throughout the State.

The Library Director read a copy of a memorandum from Miss Willa Fearington to Mr. Small, the County Attorney, in response to a request for an opinion regarding the confidentiality of County Library circulation records. She reported that she had discussed this matter with the State Librarian, and that he was investigating the matter at the State level.

OLD BUSINESS:
LONG RANGE PLAN: The long-range plan, which had been sent to the Library Board members in advance of the meeting, was discussed. Several corrections were recommended, and comments made on the plan.

The possibility of approaching the Area Planning Board and the County Planning Department about having library service included in DRI developments was discussed. It was suggested that library service for approved developments be investigated, and that the Library Director meet with the Area Planning Director and the Planning and Zoning Directors to discuss this problem.

The Library Director reported that she had been advised on the telephone by the State Librarian that all applications for State Funds were being granted except a few cases in which very high requests had been made. It appeared from this that the applications submitted for Palm Beach County had been approved.

LEGISLATIVE PROGRAM: The Library Director read a letter from the Secretary of State to Senator Phil Lewis regarding the matter of the State Library program and its implications for Palm Beach County. The letter was received in response to a letter from Senator Lewis requesting information about the use of State funds, the status of the State Library Advisory Board, and the matter of districting the State for library purposes.

OBSCEINITY LAWS: The Library Director read a copy of a letter to the Intellectual Freedom Committee Chairman of the Florida Library Association from the Legal Counsel for the Secretary of State that indicated that in his opinion librarians

Mrs. Pipes nominated Mrs. Eckler for Vice Chairman. Mr. Weeks seconded the motion. Mrs. Carlton moved that the nominations cease and Mrs. Eckler be elected by acclamation. The motion carried unanimously.

It was suggested that the By-Laws be reviewed in the light of the experience of the five years of operation of the library, and that this review be on the agenda for the next meeting. Mr. Weeks made a motion that the election of a Secretary be tabled until after the review of the By-Laws. Mr. Gildan seconded the motion and the motion carried unanimously.

TERMS FOR NEW
MEMBERS:

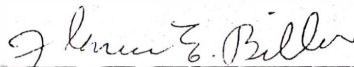
The Director pointed out that three new members had been appointed from District 2, but that no terms for the appointments had been established. Mrs. Carlton made a motion that her term be for one year, that Miss Walker's be for two years, and that Mrs. Hurley's be for three years. Mr. Gildan seconded the motion and the motion carried unanimously.

TAXING
DISTRICT:

The Library Director reported that Briny Breezes was levying an Ad Valorem tax for the first time in 1973.

ADJOURNMENT:

The meeting adjourned at 9:05 P.M.


FLORENCE E. BILLER, Clerk to the Board

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD

Meeting of November 19, 1973

AGENDA

Call to Order

Roll Call

Minutes

Reports and Correspondence

Old Business:

1. Resolution for Mrs. Rush - Resolution No. 73-10
2. State Aid - Resolution No. 73-11
3. Legislative Program

New Business:

1. Bylaws
2. Interim Branch Standards

Adjournment

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD
Minutes of Meeting of November 19, 1973

CALL TO ORDER: The regular meeting of the Palm Beach County Public Library Advisory Board was called to order by the Vice-Chairman, Mrs. W. E. Eckler, in the absence of the Chairman, at 8:00 P.M. on Monday, November 19, 1973 at the County Library Headquarters at 3650 Summit Boulevard, West Palm Beach, Florida.

PRESENT: The following members were in attendance: Mrs. W. E. Eckler, Vice-Chairman; Mrs. Mildred E. Hurley, Mrs. Jean Pipes, and Mr. Alfred Weeks. Also in attendance was Florence E. Biller, Library Director.

ABSENT: Not in attendance were Mrs. Marian Bleech, Mrs. Fran Carlton, Mr. Herbert L. Gildan, Mr. Paul Speicher, Mrs. Udell R. Squire, Miss Frances Walker, and Dr. Tom Zitter.

MINUTES: Mrs. Eckler called attention to the error in the dates for the minutes for the October meeting, and suggested a correction be made to show that the meeting was held on October 15, 1973, instead of October 19, 1973, as shown in the minutes.

REPORTS AND CORRESPONDENCE: Mrs. Eckler and the Library Director reported on a meeting they had attended in Tampa in connection with the legislative program of the Florida Library Association.

The Library Director read a letter that she had written to Senator Lewis thanking him for his correspondence with the Secretary of State in connection with the County Library Program, and advising him that the County Library Board had previously recommended Mrs. Eckler as a Member of the State Library Advisory Council.

OLD BUSINESS: The Library Director read a letter from Mrs. Reine Rush's son thanking the Library Board for the resolution which has been adopted in recognition of the work Mrs. Rush had contributed to the formation of the County Library System.

RESOLUTION FOR MRS. REINE RUSH

STATE AID: Resolution No. 74-1 recommending the allocation of unanticipated State funds to be received in 1973-1974 was presented. Mrs. Pipes moved the adoption of this resolution, and Mrs. Hurley seconded it. The resolution carried unanimously.

Because of the lack of a quorum at the meeting Mrs. Pipes moved that the absent members of the Library Board be contacted for their votes on this matter. Mr. Weeks seconded the motion, and the motion carried unanimously.

NEW BUSINESS: Mrs. Eckler reported on different sections of the By-laws which might suitably be revised in the near future.

INTERIM BRANCH STANDARDS: The Library Director presented suggested interim branch standards which were for the purpose of discussing library locations in the future with the County Planning and Zoning Department. She reported that she had had a meeting with personnel in the Zoning Department for the purpose of discussing future library development in Palm Beach County in connection with large developments.

With a change of the size of a site from two to three acres instead of one to two acres, the members present accepted the interim branch standards.

ADJOURNMENT: The meeting adjourned at 9:30 P.M.

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD

Special Meeting of November 26, 1973

AGENDA

Call to Order

Roll Call

New Mobile Unit - Resolution No. 74-3

Other Business

Adjournment

PALM BEACH COUNTY PUBLIC LIBRARY ADVISORY BOARD
Minutes of Special Meeting of November 26, 1973

CALL TO ORDER: A Special Meeting of the Palm Beach County Public Library Advisory Board was called to order by the Vice-Chairman, Mrs. W. E. Eckler at 5:00 P.M. on Monday, November 26, 1973 at the County Library Headquarters at 3650 Summit Boulevard, West Palm Beach, Florida. The meeting was for the purpose of reviewing the single bid received for the new Mobile Unit and making a recommendation to the Board of County Commissioners with regard to its acceptance.

PRESENT: The following members were in attendance: Mrs. W. E. Eckler, Vice-Chairman; Mrs. Fran Carlton, Mrs. Jean Pipes, Mrs. Udell R. Squire, Mr. Alfred Weeks and Dr. Tom Zitter. Also in attendance was Florence E. Biller, Library Director.

ABSENT: Those who did not attend the meeting were: Mrs. Marian Bleech, Mr. Herbert L. Gildan, Mrs. Mildred E. Hurley, Mr. Paul Speicher, Miss Frances Walker.

MOBILE LIBRARY: Resolution No. 74-2 recommending the acceptance of the bid from Gerstenslager Company for a bid price of \$39,370.00 was presented. Mr. Weeks moved the adoption of Resolution No. 74-2. Mrs. Carlton seconded the motion and motion carried unanimously.

It was agreed that Mrs. Carlton, Mrs. Eckler, Mrs. Squire, Mr. Weeks, and the Library Director would attend the meeting of the Board of County Commissioners on the following day at which time the acceptance of the bid would be considered. The purpose of attending the meeting was to answer any questions which the County Commissioners might have with regard to the acceptance of the bid.

ADJOURNMENT: The meeting adjourned at 5:30 P.M.



FLORENCE E. BILLER, Clerk to the Board